



LOADMASTER ENTERPRISE

Warehousing module
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Warehousing

Loadmaster contains an easy to use warehousing module. The key to a successful operation is accuracy of information. It is necessary to complete a basic set up for the information to flow correctly. You can keep stock for all of your customers.

Warehousing works around the concept of at least one warehouse, one bay, one rack and one bin. You can have as many of these as you wish, but this is the absolute minimum. The names of these should properly reflect their actual physical placing.

As an example, the warehouses may be called SHED1, SHED2, MAIN etc

The bays may be actual names, letters, numbers or a combination of these. BAY1 etc.

The racks may be called anything but are normally sequential letters or numbers to make finding them easier. RACK A, RACK 1 etc.

Bins can be called anything but are normally sequential letters or numbers again to make the finding of them easier for the operator. A, B, C, 1, 2, 3, Nuts, Bolts etc

Good are moved in, stored for a period of time and then moved out. Every item should be accounted for and there should be no discrepancies.

When good are moved in they may be individual items or a group of items on a pallet. The program works in the smallest working group, so if there are 40 items on a pallet and the pallet is never broken down into constituent parts then there is one item of 40 pieces. If the items are broken down from the pallet then there are 40 items.

All items coming in need a part number, this is usually supplied by the customer. They may also have some kind of shipping number and possibly an expiry date.

Normally an inbound shipment of goods is accompanied by a shipping manifest which can be used as the basis of data entry.

In automated mode the program will ship out the oldest items first, unless this is overridden by the user.

Goods out is done by creating a picking list of goods and then final processing of this so that it removes the items from stock levels.

At any time a stock level report can be run and this will identify every item held in stock.

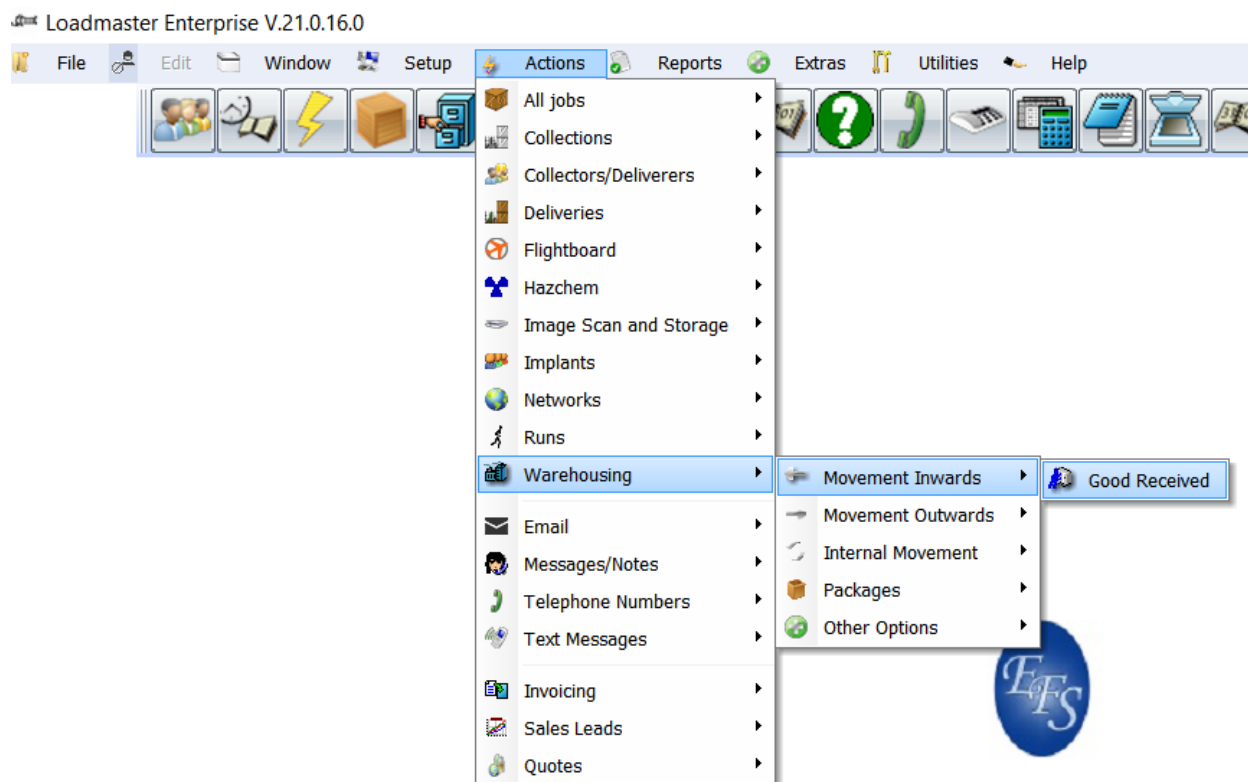
The initial setting up is done from the Setup/Warehousing menu.

Goods In, Goods Out and corrections are done from the Actions/Warehousing menu.

Stock listings and picking lists are printed from the Reports/Warehousing menu.

To operate a basic system you must create a single warehouse, bay, rack and bin.

How to get Goods In



Choose the customer -

The screenshot shows a dialog box titled 'Goods movement inwards' with a close button (X) in the top right corner. It contains a 'Customer' text input field with a search icon to its right. Below the input field is a checkbox labeled 'Unallocated only'. To the right of the input field are two buttons: 'Display' with a green checkmark icon and 'Close' with a red X icon.

It will now display a Good In display -

Owners code	Reference	Batch number	Items	Date in	Warehouse	Baycode	Rack	Bin

Click on ADD to add the first set of items -

Owner: 354P

Owner code:

Owner Ref:

Batch number:

Items: 1 Break package down to base units

Date in: 03/02/2017

Expiry date:

Warehouse:

Baycode:

Rack:

Bin:

Quarantined
 Bonded
 Stackable

Status:

Buttons: Save (green checkmark), Save (barcode), Cancel (red X), Move to bin

Select the customer. Enter the details. You can directly select the Bin without going to the Warehouse, Baycode or Rack.

Goods movement inwards

Owner: 354P

Owner code: ABC123

Owner Ref: 4747676

Batch number: 234

Items: 1 Break package down to base units

Date in: 03/02/2017

Expiry date:

Warehouse: MAIN

Baycode: A

Rack: 1

Bin: 1

Quarantined
 Bonded
 Stackable

Status:

Buttons: Save (green checkmark), Save (barcode), Cancel (red X), Move to bin

Note that until you hit the Move to bin button this stays 'in transit'. Exiting shows this -

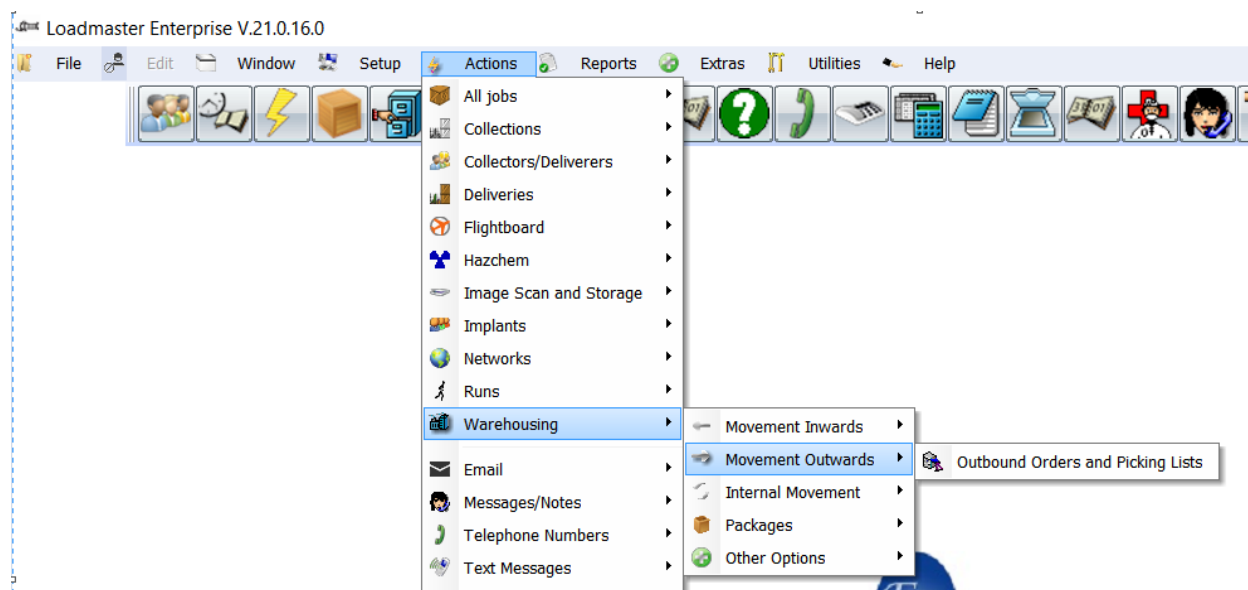
Good in for account 354P

Owners code	Reference	Batch number	Items	Date in	Warehouse	Baycode	Rack	Bin
ABC123	4747676	234	1	03/02/2017	MAIN	A	1	1

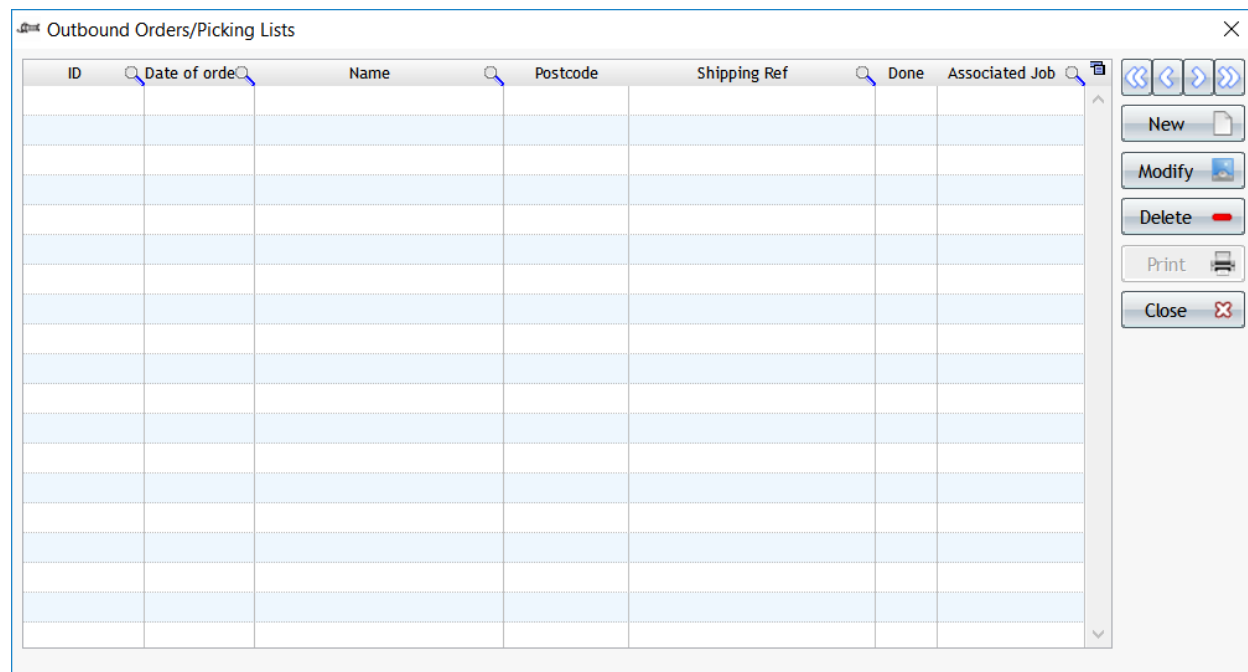
Buttons: Add (+), Change (blue square), Delete (red minus), Print (barcode), Close (red X)

To post in go back to the record and Move to bin.

Goods Out/Picking List



This shows the current picking lists.



Click on New

Create/Amend Outbound Order and Picking List

Order No. Finalized Link to Job

Date of order Processed

Customer



Deliver To

Name Address 1
Address 1 Address 2
Address 2 Address 3
Address 3 Town
Town Postcode
Postcode County
County Country
Country Phone
Phone Fax
Fax Email
Email Contact
Contact Shipping Ref
Shipping Ref

Code	Ref	Batch	Warehouse	Baycode	Rack	Bin	Items	Recno	Sel
Sum									

Choose the Customer. Then click on Add. You can now select the items to go on the picking list.


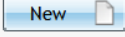
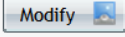
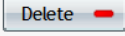

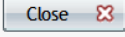
ID	Owners code	Owners Reference	Batch Number	Items	Date in	Expiry date	Warehouse	Baycode	Rack	Bin
1	ABC123	ASD55		5	02/02/2017		MAIN	A	1	1
4	ABC123	4747676	234	1	03/02/2017		MAIN	A	1	1

OK  Cancel 

Click on the item and hit OK.

This adds the item(s). On the previous screen you would see -

ID	Date of order	Name	Postcode	Shipping Ref	Done	Associated Job
1	03/02/2017	354 PRINT LIMITED	SS14 3JB		<input type="checkbox"/>	


New 
Modify 
Delete 
Print 
Close 

Create/Amend Outbound Order and Picking List

Order No. Finalized Link to Job

Date of order Processed

Customer

Name Deliver To

Address 1 Address 1

Address 2 Address 2

Address 3 Address 3

Town Town

Postcode Postcode

County County

Country Country

Phone Phone

Fax Fax

Email Email

Contact Contact

Shipping Ref

Code	Ref	Batch	Warehouse	Baycode	Rack	Bin	Items	Recno	Sel
ABC123	ASDSS		MAIN	A	1	1	5	1	<input type="checkbox"/>
Sum							5		

Fill the items. Once done click on Finalize.

Create/Amend Outbound Order and Picking List

Order No. Finalized Link to Job

Date of order Processed

Customer

Name Deliver To

Address 1 Address 1

Address 2 Address 2

Address 3 Address 3

Town Town

Postcode Postcode

County

Country

Phone

Fax

Email

Contact

Shipping Ref

Code	Ref	Batch	Warehouse	Baycode	Rack	Bin	Items	Recno	Sel
ABC123	ASDSS		MAIN	A	1	1	5	1	<input type="checkbox"/>
							Sum	5	



To print go to Reports/Warehousing/Good Out and Picking List

Picking List

List Number

Select the list and choose Print.